

We welcome volunteers who want to use their skills and resources to help our students succeed. We've got a wide range of volunteer opportunities for you to choose from.

- Tutor students in math and reading
- Mentor high school students
- Help with administrative tasks
- Beautify our campus

Volunteer Application

Thank you for your interest in volunteering at our school.

Each year, we count on motivated individuals like you to use their skills, resources, and knowledge to impact student achievement in MCS-AA.

In order to ensure the safety and security of our students, we use the following steps before placing a volunteer in any of our classrooms. After your application is approved, you will be able to volunteer as your time and interests dictate.

1. Completed MCS-AA Volunteer Application
2. Completed and cleared background check that includes fingerprinting by LiveScan Pre-Registration Application for GBI and Maryland State Criminal History Record Checks. The form is included in this packet.
3. State issued photo identification (example: passport, driver's license, government ID). You will receive a verification letter at the address listed on your application in approximately 5 –10 business days after completing the check. The school receives notification usually within 24 hours.
4. If we can be of any further assistance, please contact the Principal at principal@alimacademy.org or 301-340-6713.

A volunteer clearance is valid for 2 years. Volunteers must make immediate disclosure in writing to MCS-AA of any arrests or convictions.

Volunteer Statement of Commitment (Retain for your records)

As a volunteer working at MCS-AA, I agree to:

- Sign In and Out at the designated place during each visit.
- Identity myself as a volunteer.
- Receive and wear a badge or nametag provided by the front office to ensure school safety. This will ensure that you are acknowledged as a contributing member of the school team during your volunteer time.
- Attend a volunteer orientation when offered to become familiar with MCS-AA policies, procedures and best practices.
- Honor the commitment to work as scheduled. *If you have a child in MCS-AA, please do not use your volunteer time to speak to your child's teacher or other staff members about your child. Schedule an appointment to address concerns related to your child.*
- Notify the MCS-AA representative assigned to work with me if I must be absent from a volunteer commitment.
- Abide by all the school rules and MCS-AA policies and regulations that are applicable to me.
- Maintain the confidentiality of any information I learn during volunteer work. When you discuss student needs with teachers, you may learn some personal information. Such information must remain confidential and must not be discussed, except with appropriate staff members as needed.
- Inform appropriate staff members (teachers, office manager, security, and school principal) if I suspect or learn that a child is in danger or exposed to any type of abuse or neglect.



Referred by (individual or organization name): _____

Type of applicant (check one) _____ Community Volunteer _____ Parent Volunteer

Acknowledgment of Risks, Assumption of Risks, and Release/Waiver Agreement for MCS-AA

PLEASE READ THIS ENTIRE DOCUMENT CAREFULLY BEFORE SIGNING.

I acknowledge and agree as follows:

- 1. I have read and will abide by the Volunteer Statement of Commitment.
2. That I must sign the Acknowledgement of Risks, Assumption of Risks, and Release/Waiver Agreement before participating in the MCS-AA volunteer activity listed above.
3. That if I am the parent or legal guardian of a child under 18, I must sign a separate Acknowledgement of Risks, Assumption of Risks, and Release/ Waiver Agreement for the child before they can participate in the volunteer activity listed above.
4. That some of the activities include risks that may cause or lead to injuries to volunteers. I understand that MCS-AA staff, employees or other personnel cannot assure volunteers' safety or eliminate these risks. I am voluntarily participating with knowledge of the risks. Therefore, I assume and accept full responsibility for the risks of this activity (both known and unknown), and for any injury, damage, or other loss suffered by me, resulting from those risks.
5. That I will perform only those tasks assigned, observe all safety rules, and use care in the performance of my assignments.
6. That I will perform assigned tasks which are within my physical capability to the best of my ability, and that I will not undertake tasks that are beyond my ability or physical capability.
7. That I am familiar with the safe operation and use of equipment and tools that I may utilize in connection with this volunteer activity, and that I will not undertake to use any equipment or tools with which I am unfamiliar or do not know how to operate safely.
8. That I am volunteering my services for the activity listed above on a voluntary basis without anticipation of payment or compensation of any kind.
9. That I agree to release and not to sue MCS-AA in regard to all claims, liabilities, suits, or expenses (hereafter collectively claim or claims), including claims caused or alleged to be caused by the negligence of DCPS, for any injury, damage, or other loss to me in any way connected with my participation in this activity, or my use of MCS-AA equipment or facilities. I understand that I agree to waive all claims I may have against the school, and agree that neither I, nor anyone acting on my behalf, will make a claim or file a lawsuit against MCS-AA.
10. That I hereby agree to discharge, indemnify and hold harmless, MCS-AA, all sponsors, and participating volunteer organizations, and their agents, employees and representatives, from all claims, demands, actions or judgments which I, or my heirs, executors, administrators or assigns may have for any and all injuries and damages, known or unknown, caused by or arising out of the activity listed above.
11. That I specifically acknowledge that I am engaging in this activity as a volunteer, at my own request and risk, and not as an employee of MCS-AA or their sponsors, and further acknowledge that I am not entitled to any compensation, benefit or insurance coverage from MCS-AA or their sponsors, nor will I make such claim.
12. That I have carefully read, understand and voluntarily sign this document and acknowledge that it shall be effective and binding upon me, my minor children and other family members, and my heirs, executors, representatives and estate.

Any portion of this document deemed unlawful or unenforceable shall not affect the remaining provisions, and those remaining provisions shall continue in full force and effect.

Name (Print): _____ Signature: _____

Date: _____ Emergency Contact Name/Phone Number: _____

For administrative use:

Volunteer Placement Information

This volunteer is being placed in _____

By: _____ Date: _____